

# Richmond Township Fire Protection District

## Trustee's Regular Meeting

### May 8, 2025

The meeting was called to order at 7:00 PM at the Richmond Township Fire Protection District, 5601 Hunter Drive, Richmond, Illinois.

**Present** Larry Jones, Mark Miller

**Also Present** Chief Jim Prickett, Attorney Rich Curran, Deputy Chief Eric Schwind, Deputy Chief Matt Amore, and Fire Marshal Scott Pederson

**First order of business:** Larry Jones moved to appoint Mark Miller as Secretary pro tempore. Mark Miller seconded the motion, and the motion passed 2-0 by voice vote.

#### **Minutes of Prior Meeting:**

~L. Jones moved to accept the regular minutes from April 10, 2025. M. Miller seconded the motion. Motion passed 2-0 by voice vote.

~L. Jones moved to accept the special meeting minutes from April 17, 2025. M. Miller seconded the motion. Motion passed 2-0 by voice vote.

#### **Correspondence:**

~A letter from the County Assessor was turned over to Attorney Rich Curran.

~ The department received a letter of thanks from a patient for a call on May 5th for the excellent care received from the duty crew.

~Girl Scout troops 1933 and 1935 dropped off cookies for the department as part of their campaign.

#### **Treasurer's Report:**

~L. Jones moved to accept the April FY2025-12 warrants and as-needed checks written between meetings. M. Miller seconded the motion. The motion passed by a roll call vote of 2-0.

~L. Jones moved to approve the April FY2025 financial report. M. Miller seconded the motion. The motion passed by a roll call vote of 2-0.

#### **Unfinished Business:**

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**New Business:**

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**~Attorney's Report:**

~Mark Miller was sworn in for his second 4-year term. Mark previously finished 2 years of Tom Van Dale's term and was then elected for a 4-year term, and is now starting his second 4-year term.

~L. Jones moved to approve Resolution 2025-6 - Budget and Appropriations with a public meeting scheduled for July 10th and a final draft to be presented on June 10th. Mark Miller seconded the motion. Motion passed 2-0 by roll call vote.

~L. Jones moved to keep the trustees in their present offices: Larry Jones, President; Jay Marshall, Secretary/Treasurer; and Mark Miller, Trustee. Mark Miller seconded the motion, and the motion passed by roll call vote 2-0.

~L. Jones moved to retain our attorney, Rich Curran, and our auditor (Eccezion). M. Miller seconded the motion. The motion passed by a roll call vote of 2-0.

Violations of our fire codes and fines were discussed. Our tax liability 941s were missed between 2021 and 2023, with a possible lien action being taken against the building. Checks for those quarters were mailed and taken care of. The checks were for approximately \$5000. The new auditing system in place will now oversee this process.

**Chief's Report:** See the complete report attached.

**Public Comment:**

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**Executive Session:**

Requested for matters of personnel.

**Action regarding matters discussed in Executive Session:**

None

There was no further business. L. Jones moved to adjourn at 8:09 PM. M. Miller seconded the motion. The motion passed by a voice vote of 2-0. Meeting adjourned.

  
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Mark Miller, Secretary pro tempore