

Richmond Township Fire Protection District

Trustee's Regular Meeting

August 14, 2025

The meeting was called to order at 7:00 PM at the Richmond Township Fire Protection District, 5601 Hunter Drive, Richmond, Illinois.

Present: Larry Jones, Mark Miller, Jay Marshall

Also Present: Chief Jim Prickett, Attorney Rich Curran, Deputy Chief Eric Schwind,

Minutes of Prior Meeting:

~M. Miller moved to accept the regular minutes from July 10, 2025. L. Jones seconded the motion. Motion passed 3-0 by voice vote.

~M. Miller moved to accept the executive session minutes and keep them closed from July 10, 2025. L. Jones seconded the motion. Motion passed 3-0 by voice vote.

Correspondence:

~ Thank you note from Doug Pittman and Kelsey Srednicki to the department and Captain Garza and his crew for their service on a call.

The department also received a note with thanks for help at Johnsburg St. John's Church

Treasurer's Report:

~M. Miller moved to accept the July FY2026-3 warrants and as-needed checks written between meetings. L. Jones seconded the motion. The motion passed by a roll call vote of 3-0.

~M. Miller moved to approve the July FY2026 financial report. L. Jones seconded the motion. The motion passed by a roll call vote of 3-0.

Unfinished Business:

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New Business:

~ It was suggested that we review the Executive Session Minutes from the past year at the next regular meeting.

Attorney's Report:

M. Miller moved to adopt ordinance 2025-10 to establish fees for emergency medical services, fire suppression services and hazardous material response, technical rescue, false alarm service, unlawful burning violations, fire prevention, and life safety donations for new construction. L. Jones seconded the motion. The motion passed by a roll call vote 3-0.

The new Budget and Appropriations were filed with McHenry County.

A letter was sent to Chip Alderedge requesting compliance with safety concerns.

Chief's Report: See the complete report attached.

L. Jones moved to waive the Ambulance bill for RPD officer Dominick Ladore. M. Miller seconded. The motion passed by a roll call vote of 3-0.

L. Jones moved to approve the search for an Administrative Assistant with a competitive salary, working 10-20 hours per week. M. Miller seconded. The motion passed by a roll call vote of 3-0.

Public Comment:

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Executive Session:

Requested for matters of personnel. ES at 7:54 PM

Action regarding matters discussed in Executive Session:

Carolyn Gaylord has been removed from the VPN and no longer has access.

L. Jones moved to promote Katy Stevanovic to EMS coordinator. M. Miller seconded the motion. Motion passed 3-0 by roll call vote.

There was no further business. M. Miller moved to adjourn at 8:09 PM. L. Jones seconded the motion. The motion passed by a voice vote of 3-0. Meeting adjourned.



Jay Marshall, Secretary